

PROCEEDINGS

THE 1ST SEAMEO TED GOVERNING BOARD MEETING 2018

ANGKOR PARADISE HOTEL, Siem Reap, Cambodia

October 25, 2018

I. Introduction

- 1 The 1st SEAMEO Technical Education Development (TED) Governing Board Meeting was held at ANGKOR PARADISE HOTEL, Siem Reap, Cambodia, October 25, 2018.

II. Opening Ceremony

- 2 Welcoming remarks was given by Dr. Doung Vuth, Interim Center Director, SEAMEO TED. He welcomed all of the invited guests and Governing Board Members (GBMs) for their attendance. He acknowledged this meeting to mark the beginning of collaboration and partnership between SEAMEO TED and other SEAMEO member countries. He shared that the GBM aims to discuss, evaluate and provide constructive insights and to gain the final approval for all ten working papers.
- 3 SEAMEO TED Interim Director introduced the GBMs from SEAMEO member countries from Brunei, Cambodia, Laos, Malaysia, Myanmar, Philippine, and Vietnam. He expressed the highest gratitude and appreciation to His Excellency Dr. Im Koch (Secretary of State), SEAMEO Secretariat, all SEAMEO Centres, all Governing Board, partners and colleagues who had continuously supported SEAMEO TED.
- 4 Dr. Ethel Agnes Pascua Valenzuela, Deputy Director for Programme and Development of SEAMEO Secretariat gave her Opening message acknowledging SEAMEO TED's achievements in its initial year. She shared that SEAMEO Centres hold Governing Board (GB) Meetings every year. She updated the audience that SEAMEO has 24 Centres and there will be 2 new SEAMEO Centres this year from Thailand. She also informed the audience that the role of GB is to advise the centre operations to achieve the centre's mission and goals and strengthening the future directions and programs that will be executed by the centre. She emphasized that the 1st GBM is an important event for sharing ideas and thoughts. She also introduced Dr. Doung Vuth, the first Director of SEAMEO TED, to all participants from Siem Reap, Cambodia.
5. SEAMEO Secretariat shared that SEAMES observed and learnt the progress of SEAMEO TED's achievement since it was first established. She shared that SEAMEO

TED will contribute towards the SEAMEO Education Agenda, particularly priority no 4 on promoting technical and vocational education. She shared the SEAMEO's Vision to aspire each member country to establish their own centres.

6 His Excellency Dr. Im Koch, Secretary of State, the Ministry of Education, Youth and Sport of Cambodia delivered his opening remarks. He welcomed all of invited guests and all GBMs. He explained the history of the establishment of SEAMEO TED since 2017 and its achievements. He granted special thanks to SEAMEO Secretariat Deputy Director for Programme for her high concern and support for SEAMEO TED.

7 Dr Im Koch highlighted the importance of ICT for this generation, banking, telegram, YouTube and all social media and focus on technical education. He mentioned the uncertainty in predicting the future as it will change very fast but we can learn from the challenge of expectation. Dr. Im Koch shared that the world as well as our country has changed dramatically and embrace a dire need to adapt for digitalization 4.0. He officially declared to open the 1st SEAMEO TED Governing Board Meeting this year.

8 INTRODUCTION OF THE PARTICIPANTS

9 SEAMEO Secretariat opened by asking Dr. Doung Vuth, SEAMEO TED Interim Director to lead the introduction of GB Members, partners and observers.

10 SEAMEO TED Interim Director Dr Dong Vouth asked GBMs introduced themselves:

11 Dr Ethel Agnes Valenzuela, Deputy Director for Programme and Development of SEAMEO Secretariat mentioned that the names of the First GB members will be in the history of SEAMEO TED as this will be the first GBM. The members of GB introduced themselves, as follows:

- a. Brunei Darussalam: Dr. Sheikh Lukman S A Hamid, Principal Central for Institute of Brunei Technical Education
- b. Cambodia: Mr. Rath Sara, Director of Vocational Orientation Department
- c. Lao PDR: Mr. Somlith Virivong, Deputy Director General of Technical and Vocational Education Department
- d. Malaysia: Hj. Mohd Haliza Bin Mohd Adnan, Deputy Director Education Technology Division MoE Malaysia
- e. Myanmar: Mr. Aung Myatt Soe, Principal Taungoo Education College
- f. Philippines: Engr. Raul La Rosa, Director III Bureau of Learning Resources Department of Education
- g. Thailand: Ms. Kanittha Hanirattisai, Expert on International Cooperation Policy Development, Office of Permanent Secretary, MOE, Thailand

- h. Vietnam: Prof. Dr. Do Van Dung, President of Ho Chi Minh City University of Technology and Education
- i. Mr. Suong Saruon, Senior Official of SEAEMO TED
- j. Mr. Ith Vuthy, Deputy Director for Programme, SEAMEO CECCEP
- k. Ms. Elis Rosdiawati Binti Kusein, Deputy Director of Administration SEAMEO CECCEP
- l. Prof. Hai Dai, Co-Founder & Creative Director, Wow Bali

III.Election of the Chairperson, Vice – Chairperson and Rapporteur

12 SEAMEO Secretariat led the election of the Chairperson, Vice Chairperson and Chief Rapporteur in accordance with the SEAMEO Guidelines for GB Meeting. She said that the GB Members have to nominate one GB member to be appointed as a Chairperson, vice chairperson and Chief Rapporteur. The outcome was as follows:

- Engr. Raul C La Rosa from the Philippines was elected as the chairperson.
- Mr. Somlith Virivong from Lao PDR, Deputy Director General, Vice-Chairperson
- Dr. Sheikh Lukman S A Hamid from Brunei was elected as Chief rapporteur.

IV.Adoption of Agenda and Approval of the Programme Meeting

13 The GB chairperson presented the agenda of the 1st SEAMEO TED GB Meeting and the GB members to approve the following agenda.

Decision: The first SEAMEO TED GBM Agenda and Label for WP 1-10 were approved

V. Matters for Approval

1. WP-01/GBM-1/2018 (Matters for Acknowledgement)

Discussions:

- GB Member from Brunei Darussalam requested to update the name of the GB member
- GB Member from Lao PDR requested to correct the name and ministry
- GB Member from Myanmar to correct the name of the Higher Education Department
- GB Member from Thailand requested to correct the typo word for Thailand
- GB Member from Vietnam had corrected the name and address

Decision: All GBM agreed with WP-01/GBM-1/2018 (Matters for Acknowledgement)

2.WP-02/GBM-1/2018 (Significant Points, Agreement and Actions Taken on Key Agenda Items from SEAMEO Meeting in FY 2017/2018)

Discussions:

- 14 SEAMEO Secretariat presented the Significant points, agreements, and action taken from SEAMEO Meetings for one Fiscal year. SEAMEO Secretariat shared that fiscal year for SEAMEO starts from July 2017 and ended on June 2018. The GB members were informed on the SEAMEO priority areas and the key meetings and their outcomes.
- 15 GB Member from Brunei Darussalam had requested to ensure all the slides presentation from SEAMEO Secretariat to be readily accessible

Decision: The GB Meeting approved WP# 2 and agreed that all ppt will be shared to the GB members.
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3.WP-03/GBM-1/2018 (Proposed SEAMEO TED's Logo and Seal (Stamp))

Discussions:

- 16 SEAMEO TED presented the meaning of their logo and stamp.
- 17 SEAMEO Secretariat clarified the status of (either to have a pen or a pencil in the logo) and to add the design to include 11 countries
- 18 GB Member from Cambodia: highlighted to use the SEAL in Khmer for international purposes similarly to other countries like China and Japan had been using their own languages as well.
- 19 GB Member from Vietnam: commented the seal should be in English because it will be used for international purposes, not only for Cambodia.

Decision: GB members approved WP-03/GBM-1/2018 (Proposed SEAMEO TED's Logo and Seal (Stamp))

4. WP-04/GBM-1/2018 (Proposed SEAMEO TED's Enabling Instrument, Organization and Structure)

Discussions:

- 20 The SEAMEO TED presented the proposed SEAMEO TED's Enabling Instrument
21 SEAMEO Secretariat related the importance of the SEAMEO TED's Enabling Instrument in policy making and guidelines development.
- 22 The GB Member from Brunei Darussalam: inquired about facilities management within the organizational structure.
- 23 The GB Member from Cambodia: inquired the reason whether ICT should be under one division?
- 24 The GB Member from Lao PDR : questioned which to address when writing the term Center or Centre
- 25 The GB Member from Malaysia: suggested for ICT division to support the whole organization (ICT should be under DD for Admin and not under DD for Programme)
- 26 The GB Member from Thailand: corrected the spelling Public Relations with 's'.
Which division to coordinate report before submit to the Director/ suggested to find appropriated words to use/suggested to use INNOVATION instead of only retaining ICT
- 27 The GB Member from Vietnam: suggested to give freedom to SEAMEO TED to organize their organizational structure
- 28 The SEAMEO Secretariat said that the SEAMEO TED organizational structure was adopted by GBM because it was established for the region. The GBM may amend the structure after a few years after review of its operations

<p>Decision: The GBM 2018 approved WP-04/GBM-1/2018 (Propose SEAMEO TED's Enabling Instrument, Organization and Structure) and agreed to combine in the organizational structure PR and Marketing, ADVOCACY AND PARTNERSHIP into one DIVISION.</p>

5.WP-05/GBM-1/2018 (Proposed SEAMEO TED's Staff Development Program)

Discussions:

29. SEAMEO TED presented the proposed Staff Development Programme.
30. Secretariat had proposed to look at the content for Technical Education aligning to the mission and vision for SEAMEO TED

31. The GB Member from Cambodia: suggested to change the training on graphic design to multimedia
32. The GB Member from Malaysia: multimedia is a broad term and should be replaced by the word to rich media
33. The GB Member from Vietnam: questioned the importance of English training within the program? In Vietnam, they employ private companies to develop the Web design, as the site development and maintenance were not conducted by staff
34. The Secretary of State Dr. Im Koch said that each multimedia team can be productive and have many functions. English is an official means of communication

Decision: GB members approved the WP-05/GBM-1/2018 (Proposed SEAMEO TED's Staff Development Program)

6.WP-06/GBM-1/2018 (Propose SEAMEO TED's First Five-Year Development Plan (FYDP 2019-2024))

Discussion

35. SEAMEO TED presented the proposed the First Five-Year Development Plan (FYDP)
36. SEAMEO Secretariat suggested to review the agriculture needs analysis and to come up with its own research agenda. This can avoid overlapping with other Centres of SEAMEO like SEARCA.
- 37 The GB Member from Brunei Darussalam: should learn research literacy
38. The GB Member from the Philippines: suggest SEAMEO TED to cooperate with SEAMEO SEARCA for agricultural technical education training
39. Consultant from SEAMEO CECCEP requested SEAMEO TED to send an official letter to SEAMEO SEARCA for collaboration on research.

Decision: The GB Members approved WP-06/GBM-1/2018 (Propose SEAMEO TED's First Five-Year Development Plan (FYDP 2019-2024))
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7. WP-07/GBM-1/2018 Propose Three-Years Operational Budget Plan for FY 2018/2019, FY 2019/2020 and FY 2020/2021

Discussion

- 40. SEAMEO TED presented the WP 7 on the Three-Years Operational Budget of SEAMEO TED.
- 41. SEAMEO Secretariat informed the GB members that the SEAMEO TED budget at present is funded by the Cambodian Government, so GMB's role is support and to endorse this budget.

Decision: The GB members approved WP-07/GBM-1/2018 Proposed Three-Years Operational Budget Plan for FY 2018/2019, FY 2019/2020 and FY 2020/2021

8.WP-08/GBM-1/2018 (Proposed SEAMEO TED Program Fiscal Year 2018/2019)

Discussion

- 42. SEAMEO TED presented the Programmes for FY 2018/2019.
- 43. SEAMEO Secretariat inquired about the allocation of budget for the building infrastructure or renovation works
- 44. The GB Member from Brunei Darussalam suggested to apply strategically based on priority rather than asking for one big amount
- 45. The GB Member from Cambodia commented that the budget has already been approved by Ministry of Economics and Finance?
- 46. The GB Member from Malaysia commented less difficulty for applying for budget if there was a strong support from the Minister
- 47. The GB Member from Myanmar inquired about the number of SEAMEO TED staff?
- 48. The GB Member from the Philippines shared that building is within the budget proposal for the building, there should be a building plan to be included within the budget proposal
- 49. SEAMEO TED Interim Director Dr. Doung Vuth said that the Ministry of Economics and Finance has considered the budget proposed by SEAMEO TED for building construction to be forwarded for next year's approval

Decision: GB Members approved WP-08/GBM-1/2018 (Proposed SEAMEO TED Program Fiscal Year 2018/2019)

9.WP-09/GBM-1/2018 Progress Report:

Discussion

- 50 SEAMEO TED presented their progress report on Research and development, Capacity building, and Advocacy and partnership through a multimedia video.
- 51 The GB Member from Cambodia: SEAMEO TED can cooperate with other institutes within the region. It is good that SEAMEO TED works with Royal University of Agriculture and NPIC.
- 52 The GB Member from Myanmar inquired about the plan for students who had decided to leave their studies? In Myanmar, they had planned to have the study programme to support students who had dropped out
- 53 The GB Member from Thailand said that in addition to joining the international conferences, SEAMEO TED should join more activities/programme with partners in the region.

Decision: The GBM approved WP-09/GBM-1/2018 Progress Reports of SEAMEO TED

10 OM/GBM-1/2018 (Propose Venue and Date for the 2nd SEAMEO TED Governing Board Meeting 2019)

Discussion

- 54 SEAMEO TED presented the WP on Other Matters on the venue and date of the 2nd SEAMEO TED meeting in WP no 10.
- 55 The GB Member from Brunei Darussala suggested that it will be held in Phnom Penh, Cambodia
- 56 The GB Member from Cambodia: considered to have more than two options? Sihanouk Ville is far from Phnom Penh, but it has airport for accessibility
- 57 The GB Member from Lao PDR also voted for Phnom Penh
- 58 The GB Member from Malaysia also voted for Phnom Penh
- 59 The GB Member from Myanmar also like Phnom Penh
- 60 The GB Member from Philippines also said it is Phnom Penh
- 61 The GB Member from Thailand also Phnom Penh
- 62 The GB Member from Vietnam suggested the Sihanouk Ville

Decision: GBM had agreed to conduct the 2nd GBM of SEAMEO TED in Phnom Penh, Cambodia on 12-13 September
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CONFIDENTIAL

**PROCEEDINGS
IN CAMERA SESSION
THE 1ST SEAMEO TED GOVERNING BOARD MEETING 2018**

October 25, 2018

ANGKOR PARADISE HOTEL, Siem Reap, Cambodia

1 The In-Camera Session of 1st GB Session took place at Angkor Paradise Hotel on 25 October 2018 from 2:30-3:00 pm.

2 The Governing Board members from SEAMEO Member Countries (Brunei Darussalam, Cambodia, Lao PDR, Malaysia, Myanmar, Philippines, Thailand, and Vietnam) attended the meeting. The List of Participants is shown in **Annex 1**.

I. Opening Remarks

3 SEAMEO Secretariat gave welcome remarks and the rationale for the conduct for the conduct of this special In-Camera Meeting. She read the provisions of the SEAMEO TED Enabling Instrument on the appointment of the SEAMEO TED Director.

II. ADOPTION OF AGENDA

4 SEAMEO Secretariat explained the procedures for conducting and deciding for this special In-Camera Session exclusively for the GB members, since the matters for consideration are about the appointment of the SEAMEO TED Director.

III. Discussion and Adjournment

5 SEAMEO Secretariat shared the curriculum vitae of SEAMEO TED Interim Director. She also shared the appointment paper for the Interim Director from the Prime Minister.

6 SEAMEO Secretariat requested the Member from Cambodia to read and translate the appointment paper from the Prime Minister for the Interim Director.

7 SEAMEO Secretariat asked for the vote for the new SEAMEO TED. The GB members unanimously approved the nomination of Dr Duong Vuth as the new SEAMEO TED Director.

8 In closing, SEAMES thanked the GB Members for their support to resolved the issues at this critical time. The GB Chair and SEAMES subsequently declared the adjournment of the Meeting.

**The Governing Board members approved the 1st SEAMEO TED Governing Meeting held at ANGKOR PARADISE HOTEL
Siem Reap, Cambodia, October 25 – 26, 2018.**

Chairperson

Vice Chairperson

Engr. Raul La Rosa
Philippines

Mr. Somlith Virivong
Lao PDR

Chief Rapporteur

Dr. Sheikh Lukman S A Hamid
Brunei Darussalam

Mr. Rath Sara
Cambodia

Mr. Aung Myatt Soe
Myanmar

Hj. Mohd Haliza Bin Mohd Adnan
Malaysia

Ms. Kanittha Hanirattisai
Thailand

Prof. Dr. Do Van Dung
Vietnam

Dr. Ethel Agnes Pascua Valenzuela
Deputy Director for Programme and
Development, SEAMEO Secretariat

Dr. Doung Vuth
Director, SEAMEO TED